iGUIDE STAGING CHECKLIST

iGuide Appointment Date:	
Photographer:	

GENERAL PREPARATION

- ☐ Test all lights and make sure they all work
- ☐ Touch up paint and fill any holes or scratches in walls
- ☐ Identify and make any repairs that are required
- ☐ Declutter and remove all excess furniture and family items
- ☐ Store unnecessary items in the garage or storage room

KITCHEN

- ☐ Clear countertops of excess appliances
- ☐ Empty sinks and put away all dishes
- ☐ Empty garbage and move bins to garage or storage room
- ☐ Remove all artworks from refrigerator

BATHROOMS

- ☐ Clear counter tops of personal items
- ☐ Clean mirrors, glass surfaces, toilets, tubs and showers
- ☐ Empty garbage and hide bins
- ☐ Hang towels neatly from racks

BEDROOMS

- ☐ Make beds and tidy the rooms
- ☐ Put all clothing, toys and valuables away
- ☐ Remove all family photos

PETS

- ☐ Do you have pets
  - ☐ Make sure all evidence of pets are put away
  - ☐ Make sure pets are not home during appointment

EXTERIOR

- ☐ Mow lawn and manicure gardens
- ☐ Move or remove any yard clutter
- ☐ Organize patio furniture or children's toys

PHOTOGRAPHER VISIT

- ☐ Please respect your photographers time:
  - ☐ Be ready in advance for the appointment
  - ☐ Photographers will not assist with staging
  - ☐ Photographers will not move furniture
  - ☐ Photographers will not wait for ‘stage as you go’

CLEANING

- ☐ Clean home thoroughly
- ☐ Vacuum carpets
- ☐ Wash floors
- ☐ Wash windows
- ☐ Wash mirrors and glass

WINTER

- ☐ Keep driveway, all walkways and steps clear of snow and ice!

AGENT NOTES